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ADROIT SNAPSOLUTIONS SERVICE PACKAGE

Snap Project Assessment & Evaluation

Snap Project Assessment & Evaluation provides fast, evidence-based insights on project performance and outcomes. It helps organizations quickly assess what's working, what's not, and how to improve without long evaluation timelines.

What You Gain

- Quick, reliable insights for timely decisions
- Real-time data collection enabling adaptive management
- Actionable recommendations based on mixed-method evaluations
- Enhanced donor confidence through evidence-based reporting
- Comprehensive reports with visuals, analysis, and next steps

Service Category	Monitoring, Evaluation, and Learning (MEL)
Delivery Format	On-site (Field-based, Digital Data Collection) + Remote (For existing project data review)
Ideal Use Cases	• Mid-term or end-term evaluations with tight deadlines • Emergency project assessments • Real-time performance monitoring for ongoing interventions • Evaluation of specific project components (e.g., community-based initiatives) • Donor-driven assessments requiring fast turnaround
Scope of Work	• Co-develop key evaluation questions and assessment framework • Conduct desk review of project documents, reports, and contextual data • Collect field data rapidly using mixed methods (KIIs, FGDs, observations) • Facilitate real-time sense-making sessions with client teams • Triangulate qualitative and quantitative data for accuracy • Analyze results against OECD/DAC criteria • Develop clear, actionable recommendations with timelines and responsible parties

Tools Used	- KoBo Toolbox/ODK - SPSS/STATA - MS Excel - Power BI
Delivery Process	1. Co-design evaluation tools and validation rules 2. Train enumerators and conduct pilot assessments 3. Deploy field teams with real-time data syncing and supervisory monitoring 4. Apply multi-level quality assurance and central data audits 5. Clean and validate data with full documentation 6. Develop and submit reports with insights, visuals, and recommendations
Deliverables	- Cleaned dataset (SPSS/STATA/Excel) - Field data report (Word/PDF) - Translated transcripts (if applicable) - Analytical report (30–40 pages, Word/PDF) - Presentation of findings (PowerPoint) - Executive summary highlighting key findings and recommendations
Add-On Services	- Interactive findings dashboard (Power BI) - Facilitated learning workshop - Policy brief or infographic - Donor-specific report annex customized to templates
Sample Size	100–5,000+ data points or respondents
Duration	2–8 weeks (depending on complexity and coverage)
Staff Time	30–60 minutes per interview (depending on complexity)
Geographic Coverage	
Pricing Structure (Individual)	Standard Evaluation Package: Starts from USD 8,500 (covers desk review, 10 field days, and standard deliverables)
Pricing Structure (Organization)	Complex/Large-Scale Evaluation: Starts from USD 15,000 (covers multiple provinces, larger samples, and complex methodologies)
Pricing Logic	Tiered pricing based on evaluation complexity, geographic coverage, sample size, and stakeholder engagement level

Team Composition	- Senior Evaluation Specialist (Team Lead) - Qualitative Researcher - M&E Analyst - Field Coordinator
Key Considerations	- Agile evaluation approach emphasizing depth and usefulness over volume - Requires client collaboration and access to key documents and stakeholders - All data collection follows strict ethical and confidentiality standards - Designed to be lean yet rigorous, providing strong evidence for strategic decisions
Lead Consultant Profile	Led by a Senior Evaluation Specialist with over 15 years of experience managing complex evaluations for UN agencies, INGOs, and bilateral donors. Expert in mixed-methods evaluation, theory-based approaches, and facilitating learning in fragile and conflict-affected settings.

Contact

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